

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559



## Agenda - Final

Wednesday, March 18, 2026  
1:00 PM

JoAnn Busenbark Board Room

### NVTA Board of Directors

All materials relating to an agenda item for an open session of a regular meeting of the NVTA Board of Directors are posted on the NVTA website at: <https://nvta.legistar.com/Calendar.aspx>

This meeting will be conducted as an in-person meeting at the location noted above. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android: go to <https://zoom.us/join> and enter meeting ID 864 1754 4351
- 2) To join the Zoom meeting by phone: dial 1-669-900-6833, enter meeting ID: 864 1754 4351 If asked for the participant ID or code, press #.
- 3) Watch live on YouTube: <https://www.youtube.com/channel/UCrjLcW9uRmA0EE6w-eKZyw?app=desktop>

The agenda will be posted 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the NVTA Board of Directors, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for NVTA holidays. Should the office be closed or staff is working remotely due to a declared emergency, you may email [info@nvta.ca.gov](mailto:info@nvta.ca.gov) to request a copy of the agenda.

Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the NVTA office at 625 Burnell Street, Napa, CA 94559 and will be made available to the public on the NVTA website at [nvta.ca.gov](http://nvta.ca.gov). Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may comment on matters within the subject matter of the Board's jurisdiction, that are not on the meeting agenda during the general Public Comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing [info@nvta.ca.gov](mailto:info@nvta.ca.gov) by 10:00 a.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to [info@nvta.ca.gov](mailto:info@nvta.ca.gov) after 10 a.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment while attending via Zoom, click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "\*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "\*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Information on obtaining the agenda in an alternate format is noted below:

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Laura Sanderlin, NVTA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicaci3n a las personas discapacitadas y los individuos con conocimiento limitado del ingl3s quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al n3mero (707) 259-8633. Requerimos que solicite asistencia con tres d3as h3biles de anticipaci3n para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA-TA Board. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8633. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comment
5. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update
6. Executive Director's Update
7. Caltrans' Update

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## **8. PRESENTATIONS**

### **9. CONSENT AGENDA ITEMS**

9.1                           **Meeting Minutes of February 18, 2026 (Laura Sanderlin) (Pages 7-11)**

**Recommendation:** Board action will approve the minutes of the February 18 regular meeting.

**Estimated Time:** 2:10 p.m.

**Attachments:**       [Draft Minutes](#)

9.2                           **Community Advisory Committee (CAC) Member Appointments (Arcie Alvarado) (Pages 12-13)**

**Recommendation:** That the Napa Valley Transportation Authority (NVTA) Board approve the appointment of members Patricia Lynch, Hans Kolve, Tom Kambe, and Larry Kromann to the Community Advisory Committee for a two (2) year term.

**Estimated Time:** 2:10 p.m.

**Attachments:**       [Staff Report](#)

**9.3 Napa Valley Transportation Authority (NVTA) Measure T Equivalent Fund Certification for Fiscal Year 2024-25 (Addrell Coleman) (Pages 14-18)**

**Recommendation:** That the Napa Valley Transportation Authority (NVTA) Board approve Resolution 26-02 certifying NVTA's 6.67% Equivalent Fund spending for Fiscal Year 2024-25.

**Estimated Time:** 2:10 p.m.

**Attachments:** [Staff Report](#)

**9.4 Napa Valley Transportation Authority (NVTA) Fiscal Year 2025-26, Quarter 2 Financial Review and Delegated Authority Matrix (Antonio Onorato) (Pages 19-37)**

**Recommendation:** That the Napa Valley Transportation Authority (NVTA) Board receive the FY 2025-26 Quarter 2 Financial Review and Delegated Authority Matrix.

**Estimated Time:** 2:10 p.m.

**Attachments:** [Staff Report](#)

**9.5 Federal and State Legislative Update and Board Action on the State Bill Matrix (Danielle Schmitz) (Pages 38-51)**

**Recommendation:** That the Napa Valley Transportation Authority (NVTA) Board receive the Federal Legislative update, State Legislative Update, and take action on two new bills on the State Bill Matrix.

**Estimated Time:** 2:10 p.m.

**Attachments:** [Staff Report](#)

**10. REGULAR AGENDA ITEMS**

**10.1 Strategic Plan Development Consultant Contract Award (Danielle Schmitz) (Pages 52-67)**

**Recommendation:** That the Napa Valley Transportation Authority (NVTA) Board:

- 1) Approve the selection of Innovate Mobility to provide Strategic Plan Development services; and
- 2) Authorize the Executive Director, or designee, to allow minor modifications and execute a professional services agreement with Innovate Mobility in an amount not to exceed \$109,832.

**Estimated Time:** 2:30 p.m.

**Attachments:** [Staff Report](#)

**11. FUTURE AGENDA ITEMS**

**12. CLOSED SESSION**

**12.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4) (2 potential cases)**

**13. ADJOURNMENT**

**13.1 The next Regular Meeting is April 15, 2026.**

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA Offices, 625 Burnell Street, Napa, CA by 5:00 p.m. by Friday, March 13th.

Laura Sanderlin (e-sign)

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Laura Sanderlin, NVTA Board Secretary