



## NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Memo

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**TO:** Board of Directors  
**FROM:** Danielle Schmitz, Executive Director  
**REPORT BY:** Joanne Au, Senior Accountant  
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**SUBJECT:** Resolution No. 26-03 Authorizing the execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) Cycles A and B

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### **RECOMMENDATION**

That the NVTA Board approve Resolution No. 26-03 (Attachment 1) for the FY 2025-26 Low Carbon Transit Operations Program (LCTOP Cycles A and B) Zero Emission Bus project.

### **COMMITTEE RECOMMENDATION**

None

### **BACKGROUND**

In 2018, the California Air Resources Board (CARB) approved the Innovative Clean Transit regulation, which requires small public transit providers, like NVTA, with fewer than 100 buses to transition to zero-emission buses (ZEBs) beginning in June of 2023 and reach a fully ZEB fleet by 2040. Early acquisition of zero emission buses prior to the regulation going into effect allows NVTA to use certain fund sources to replace its existing fleet with ZEBs that would otherwise be unavailable. Those funds sources include LCTOP and the Hybrid Voucher Incentive Program (HVIP) funds. This approach significantly reduces the cost of electrifying the Vine Transit fleet.

MTC allocated \$248,461 (population-based allocation) to NVTA for Cycle A, and \$20,079 was apportioned to NVTA on the revenue formula overseen by Caltrans. An estimated \$124,000 will be provided by MTC for population-based allocation for Cycle B, which brings the estimated total to \$392,540 for both Cycle A&B. Caltrans requires that recipients provide an approved resolution to receive these funds each cycle in the fiscal year.

Table 1 provides a summary of the funding plan with identified fund sources and Table 2 shows the expenditure plan to acquire two 30' battery electric buses.

Table 1: Funding Plan

<b>Fund Source</b>	<b>Amount</b>
<b>LCTOP FY2025-26 Cycle A&amp;B (estimated)</b>	<b>\$392,540</b>
ARB Hybrid Voucher Incentive Program	312,000
TFCA	872,600
State of Good Repair	20,632
TDA	540,228
<b>Total Funding</b>	<b>\$2,138,000</b>

Table 2: Expenditure Plan

<b>Capital Project</b>	<b>Amount</b>
Two (2) BYD Electric Buses	\$1,860,000
Upgrades, Taxes	278,000
<b>Total Expenses</b>	<b>\$2,138,000</b>

**ALTERNATIVES**

Without a Resolution, NVTA will not receive its FY 2025-26 LCTOP funds hindering the agency's fleet electrification goals, and/or negatively impacting the agency's other fund sources.

**COUNTYWIDE GOALS MET BY THIS PROPOSAL**

Goal 3: Use taxpayer dollars efficiently.

LCTOP funding supplements the budget for ZEB purchases. Without this funding source, NVTA would need to use TDA funds as a local match - funding that could be used for operations or other transit projects.

Goal 5: Minimize the energy and other resources required to move people and goods.

The agency's Short Range Transit Plan and Countywide Transportation Plan accelerate the replacement of the diesel and gasoline vehicles with zero emission vehicles. The LCTOP funding will help the agency meet that goal.

**ATTACHMENT**

(1) Resolution No. 26-03

**RESOLUTION No. 26-03**

AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP Cycle A & B)  
FOR THE FOLLOWING PROJECT:  
NVRTA Zero Emission Bus Project estimated for \$392,540

**WHEREAS**, the Napa Valley Transportation Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Napa Valley Transportation Authority wishes to delegate authorization to execute these documents and any amendments thereto to Danielle Schmitz, Executive Director; and

**WHEREAS**, the Napa Valley Transportation Authority wishes to implement the following LCTOP project(s) listed above.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Napa Valley Transportation Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Danielle Schmitz, Executive Director of the Napa Valley Transportation Authority, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Directors of the Napa Valley Transportation Authority that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2025-2026 LCTOP funds:

**Project Name: NVTA Zero Emission Bus Project**

**Short description of project: NVTA will purchase two (2) 30' zero-emission battery electric buses manufactured by BYD for use on routes throughout Napa County.**

**Amount of LCTOP funds request estimated: \$392,540.**

**Benefit to a Priority Populations: AB 1550 Census Tracts - 6055202000, 6055201601, 6055201200, 6055200704, 6055200501, 6055200505, 6055200503 & 6055200301.**

**Amount to benefit Priority Populations: \$392,540.**

**Contributing Sponsors (if applicable): Metropolitan Transportation Commission (MTC)**

Passed and adopted the 15th day of April 2026.

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Mark Joseph, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

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Laura Sanderlin, NVTA Board Secretary

APPROVED:

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Osman Mufti, NVTA Legal Counsel