



NAPA VALLEY TRANSPORTATION AUTHORITY

Active Transportation Advisory Committee (ATAC) Agenda Memo

TO: Active Transportation Advisory Committee
FROM: Danielle Schmitz, Executive Director
REPORT BY: Patrick Band, Senior Planner
(707) 259-8781 / Email: pband@nvta.ca.gov
SUBJECT: Approval of Special Meeting for February 23, 2026.

RECOMMENDATION

That the Active Transportation Advisory Committee approve holding a Special Meeting on February 23, 2026.

EXECUTIVE SUMMARY

In August of 2024, Napa Valley Transportation Authority (NVTA) kicked off the process of developing a Countywide Active Transportation Plan. After more than a year of effort, NVTA staff are planning to bring a full draft of the Plan to the NVTA Board of Directors on February 18, 2026. Public comments will be accepted on the plan prior to anticipated adoption by the NVTA Board on March 18, 2026.

Staff are committed to ensuring that the NVTA ATAC has an opportunity to review the plan, hear from the project team, ask questions and provide a recommendation to the NVTA Board of Directors on adoption of the full plan. Due to the bimonthly Regular Meeting schedule of the ATAC, a Special Meeting is needed to accommodate Committee review and action on a possible recommendation prior to the March 18th Board meeting.

BACKGROUND

Public Outreach & Engagement

A key element of developing the Countywide Active Transportation Plan has been deep engagement with the local agency partners, community stakeholders, and the public. Over the plan development process, NVTA staff attended over 30 events in the community, sharing information about the Plan, soliciting feedback, and engaging in

dialogue about the needs and priorities of residents and visitors. Staff conducted both general public outreach and local committee/commission updates for each jurisdiction multiple times over the course of the planning process.

Highlights of public engagement include:

- 33 unique events, tabling opportunities, and community group presentations
- 18 presentations to public agency boards, committees, and commissions
- 199 responses to a bilingual online survey
- 463 comments on interactive web maps

Anticipated Adoption Process & Schedule

Staff will bring a draft plan to the NVTA Board of Directors on February 18th for an initial review and to publish the draft for public review and comment. Jurisdiction review will occur concurrently. Following NVTA Board adoption of the final Plan anticipated for March 2026, local jurisdictions will be invited to adopt their relevant chapters of the Plan. Local adoption of the Plan is essential to project and program competitiveness for future grant applications and provides a basis for incorporating improvements as part of future development projects.

Table 1: Anticipated Adoption Schedule

Item	Date
NVTA Board – Packet Published with Full Plan	2/11/26
NVTA Board – Public Meeting	2/18/26
Jurisdiction Comments Due	3/2/26
Final Plan Published	3/11/26
Final Plan Adopted	3/18/26
Jurisdiction Adoptions	May 2026

Each jurisdiction will also have an opportunity to identify locally relevant policies to supplement the Vision, Goals, Objectives and Countywide policies included in the Countywide AT Plan. Local policies may build on or strengthen countywide policies or address unique local needs that are not adequately captured at a countywide scale.

Next Steps

Following adoption of the AT Plan, NVTA staff will continue to work closely with jurisdictions to identify funding opportunities to implement elements of the plan and track progress toward identified Goals and Objectives.. Staff anticipate completing a brief annual summary of countywide active transportation accomplishments, and will work closely with the County of Napa Geographic Information Systems (GIS) team to update and host publicly viewable map layers showing existing and proposed facilities. This ongoing work will require close coordination with jurisdiction staff, likely in the form of an

annual survey or questionnaire that will seek to capture information about improvements completed in the prior calendar year.

Longer term, NVTA staff will seek to implement and expand the existing active transportation counts program, which installs permanent bike/ped counting equipment along key active transportation corridors, in partnership with local jurisdictions.

ATTACHMENT

None