



NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Memo

TO: Board of Directors
FROM: Danille Schmitz, Executive Director
REPORT BY: Rebecca Schenck, Director Public Transit
(707) 259-8636 / Email: rschenck@nvta.ca.gov
SUBJECT: Purchase Order for four Starcraft Commercial Vehicles for Vine Transit

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board authorize the Executive Director, or designee, to execute and allow minor modifications to Purchase Orders 26-P01 (Attachment 1) to acquire four public transit vehicles under NVTA's membership with the California Association for Coordinated Transportation (CalACT) and Morongo Basin Transit Authority's Cooperative RFP 20-01 in an amount not to exceed \$930,000.

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

NVTA was awarded \$448,000 in Federal Transit Administration (FTA) Section 5310 grant funds which will be supplemented with up to \$482,000 of Transportation Development Act (TDA) funds to replace four (4) paratransit vehicles that have reached the end of their useful life. Staff is requesting that the Board authorize the Executive Director, or designee to execute a Purchase Order with Model 1 Commercial Vehicles. Execution of this Purchase Order is contingent upon Caltrans approval.

FISCAL IMPACT

Is there a Fiscal Impact? Yes, up to \$930,000. The Table below illustrates the expenditure and funding plan. for the four new Starcraft Commercial Vehicles.

Table 1: Expenditure and Financing Plan

Description	Quantity	Total
Class B, Starcraft Allstar	4	\$874,350
add: Tax, Fees, After Delivery Opts.	4	\$12,478
Contingency		\$43,172
Project Total	4	\$930,000

Financing Plan

Fund Source	Funding Amount
FTA Section 5310	\$448,000
TDA Funds	\$482,000
Total	\$930,000

CEQA REQUIREMENTS ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND

In 2023, NVTA was awarded \$448,000 in federal funds to procure four (4) medium-size vehicles. The necessary Caltrans standard funding agreement is pending. The four vehicles will become part of the Vine fleet and be used for paratransit and local routes as needed. These vehicles will replace FY 2011 and FY 2012 vehicles that have outlived their useful lives. These are gasoline cutaway vehicles, and they are included in NVTA’s California Air Resources Board approved Zero-Emission Bus Rollout Plan as 2023 purchases.

ALTERNATIVES

Without approval, the existing buses from FY 2011 and FY 2012 would need to be maintained in the fleet, negatively impacting maintenance costs and system performance.

STRATEGIC GOALS MET BY THIS PROPOSAL

Goal 2 – Improve system safety to support all modes and serve all users.

The new buses will result in higher quality service and reduced maintenance costs for the Vine system.

ATTACHMENT

(1) Purchase Order 26-P01



Purchase

Napa Valley
Transportation
Authority
625 Burnell Street
Napa, CA 94559

Phone: 707-259-8631
Fax: 707-259-8638
www.nvta.ca.gov

VENDOR

MODEL 1 COMMERCIAL VEHICLES (CREATIVE
BUS SALES)
13501 BENSON STREET
CHINO, CA 91710

Jay Holzhter | 650-222-2621
jholzhter@model1.com

Bill To:

Napa Valley Transportation Authority
ATTN: Accounts Payable
ap@nvta.ca.gov
625 Burnell Street
Napa, CA 94559-2912

Ship To:

Napa Valley Transportation Authority
625 Burnell Street
Napa, CA 94559
Rebecca Schenck, Director of Public Transit
Rschenck@nvta.ca.gov | 707-259-8636

Purchase Order #: 26-P01

Date:

Vendor ID: 35349

Requested By	Delivery Date	Ship Via	FOB	Buyer	Terms	Tax ID
SCHENCK		ZONE 4		COOMBS	NET 30	68-0471080

ITEM NO.	QTY	UOI	DESCRIPTION	TAXED Y/N	UNIT PRICE	EXTENDED PRICE
001	04	EA	STARCRAFT BUS, CLASS B		\$116,485.00	\$465,940.00
002	04	EA	PUBLISHED OPTIONS		\$28,873.00	\$115,492.00
003	04	EA	NON-PUBLISHED OPTIONS		\$59,590.00	\$238,360.00
004	04	EA	FEES		\$3,204.47	\$12,817.88

Notes: Quote Sheet (Attached) shows itemized pricing with taxable and non-taxable items.

NOTICE OF INCLUDED TERMS AND CONDITIONS

PO is subject to the terms and conditions of the CALACT-Basin Transit Purchasing Cooperative No. 20-01 (Assignment #20-01-1267).

SUBTOTAL	\$832,609.88
TAXES	\$54,218.08
SHIPPING	Included
LABOR	N/A
TOTAL	\$886,827.96

Invoices are to be submitted electronically to NVTA, ATTN: Accounts Payable, at ap@nvta.ca.gov. **Please identify taxable line items on invoice.**

THIS ORDER WILL BECOME VALID UPON RECEIPT OF VENDOR ACCEPTANCE.

VENDOR ACCEPTANCE

Vendor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) contract/purchase order, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)

ORDER AWARDED AND ISSUED BY

Individual listed below is hereby authorized to award ordered material/services as specified, or incorporated by reference herein, on behalf of the Napa Valley Transportation Authority.

SIGNATURE AUTHORITY

DATE

DANIELLE SCHMITZ, Executive Director DATE

FOR INTERNAL USE ONLY

FUND APPROPRIATION:



2/11/2026

Rebecca Schenck
625 Burnell Street
Napa, CA 94559

Dear Rebecca:

The CALACT-Basin Transit Purchasing Cooperative is pleased to make an assignment as detailed in the Assignment to Purchase Agreement.

Additional information on the procurement process used by the Cooperative to solicit and award Contract No. 20-01 is available on the CALACT website at www.calact.org/members/bid-documents. Prior to acceptance of the vehicles you order, a Post-Delivery Audit must be conducted by your agency if you are using Federal Transit Administration funding to purchase the vehicle.

Thank you for purchasing your vehicles through the Cooperative. Please don't hesitate to contact me if you have any questions at 916-920-8018 or email julia@calact.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julia Marin", is written over a light blue horizontal line.

Julia Marin
Program Specialist

CALACT



Assignment to Purchase Agreement Assignment #20-01-1267

The CALACT-Basin Transit Purchasing Cooperative, “Assignor”, hereby assigns to the Napa Valley Transportation Authority, “Assignee”, 4 options to purchase Transit Vehicles (“Vehicles”) from the Joint Procurement Cooperative at a price and under the terms and conditions contained in Assignor’s Contract No 20-01 with the Contractors awarded to on the Procurement. Only those vehicles and optional features may be purchased using the Solicitation and the purchase may only be from a Seller awarded to under the Joint Procurement. Specifically, the Assignment shall have the right to purchase:

Quantity and Type of Vehicle(s):

(4) Starcraft – Class B

Total # of Vehicles: 4

Such ability to purchase commenced, per terms of Contract, on 2/11/2026, and may be exercised at any time on or before 2/10/2027. Assignee must communicate any changes in the order in particular cancellation to the Cooperative as soon as possible.

With respect to the Vehicles assigned hereunder and this Assignment, Assignee agrees to perform all covenants, conditions and obligations required of Assignor under said Contract and agrees to defend, indemnify and hold Assignor harmless from any liability or obligation under said Contract. Assignee further agrees to hold Assignor harmless from any deficiency or defect in the legality or enforcement of the terms of said Contract or option to purchase thereunder. Assignee agrees and understands that Assignor is not acting as a broker or agent in this transaction and is not representing Seller or Assignee, but rather is acting as a principal in assigning its interest in the above-referenced assignment to purchase the Vehicles under the Contract to Assignee.

Please be advised that assignment of said vehicles does not constitute a recommendation or endorsement of this product by the Cooperative. The Assignee is responsible for its choice of vehicle product and options selected. Assignee is responsible for vehicle inspection, acceptance and enforcement of any contract provisions. While PreAward verifications of Buy America, FMVSS and Purchaser’s Requirements have been accomplished, Assignee is responsible for Post Award due diligence in this regard.

Purchasing agencies are responsible for and are to exercise due diligence in evaluating the suitability of these vehicles for their operating environment and are responsible for determining their eligibility for funding. In particular, the Cooperative urges you to review the Altoona test report for the vehicle you are purchasing.

Supporting documents for your records may be downloaded from our website at www.calact.org for any reviews or audits your agency will be subject to. Please contact CALACT staff for any assistance you may need at 916-920-8018.

Assignee hereby unconditionally releases and covenants not to sue Basin Transit and/or CALACT upon any claims, liabilities, damages, obligations or judgments whatsoever, in law or in equity, whether known or unknown, or claimed, which they or either of them have or claim to have or which they or either of them may have or claim to have in the future against Assignor, with respect to the Vehicles or any rights whatsoever assigned hereunder.



Julia Marin
Program Specialist
CALACT
"Assignor"

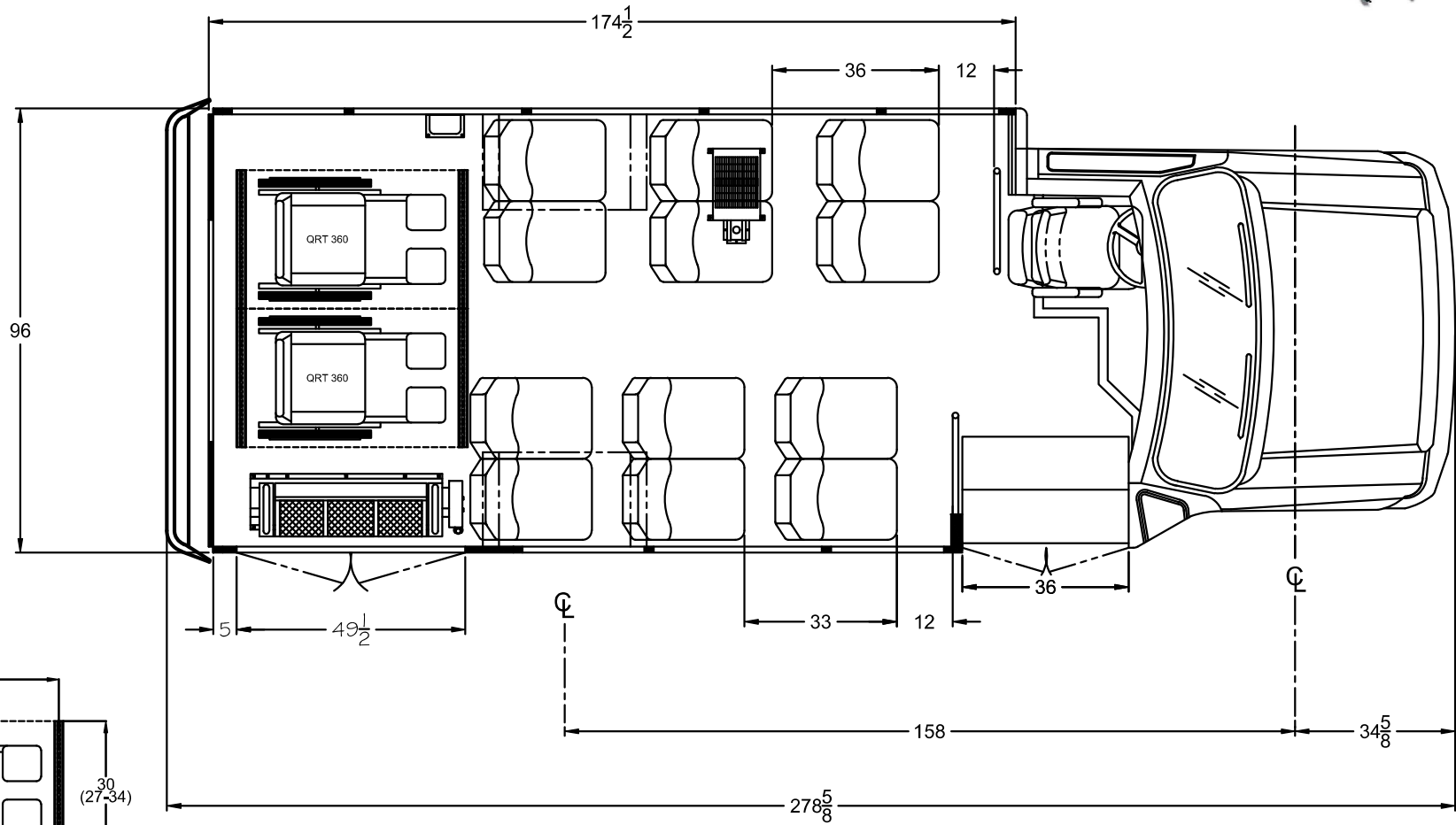
I acknowledge receipt of Assignment Letter #20-01-1267, for four (4) Starcraft - Class B buses.

NAPA VALLEY TRANSPORTATION AUTHORITY

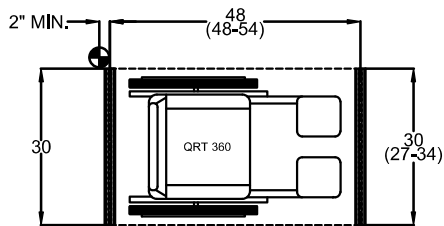
By: Rebecca Schenck
Name: Rebecca Schenck
Title: Public Transit Director
Date: 02/11/2026

CalACT MBTA RFP #20-01 - Class B - Quote Sheet <small>(Rev 2025)</small>				
Vehicle Type:	Class B - Starcraft Bus (Allstar)		Date:	1/28/2026
Contact:	Renel Coombs		Lift Info:	<input checked="" type="checkbox"/> Braun <input type="checkbox"/> Front <input checked="" type="checkbox"/> Rear
Agency:	NVTA		Seat Material Level:	Docket 90 Vinyl
Address:	625 Burnell Street		Seat Color:	TBD
City, State, Zip:	Napa, CA 94559		Flooring and Color:	Gerflor Gray
Phone:	(707) 259-8790		Salesperson:	Jay Holzhtuter
E-Mail:	rcoombs@nvta.ca.gov		Salesperson Cell:	(650) 222-2621
Delivery:	180-210 days from PO		Salesperson E-Mail:	jholzhtuter@model1.com
NOTE:	PER THE PURCHASING COOPERATIVE, PRICING SUBJECT TO CHANGE DUE TO PPI (PRODUCER PRICE INDEX) ESCALATION AND/OR MANUFACTURER PRICE INCREASES. PLEASE CONTACT YOUR SALES REPRESENTATIVE TO CONFIRM QUOTED PRICING IS STILL VALID PRIOR TO ISSUANCE OF PURCHASE ORDER.			
Quantity:	Description	Price	Ext. Price	ADA
1	Starcraft Bus - Class B - (Ford E450)	\$116,485.00	\$116,485.00	\$23,414.00
Published Options				
1	12 - USSC G2 E Drivers Seat (If not standard)	\$1,338.00	\$1,338.00	
1	14 - ADNIK Power Seat Base	\$660.00	\$660.00	
12	16 - Freedman Docket 90 cloth (per seat)	\$85.00	\$1,020.00	
1	40 - Braun NCL 1000 (1k lbs capacity lift)	\$903.00	\$903.00	\$903.00
1	56 - Transair TA77R90 (Super 13 90k) Roof Top System	\$4,753.00	\$4,753.00	
1	64 - Telma Driveline Brake Retarder	\$10,562.00	\$10,562.00	
1	66 - Mor-RYD Suspension	\$1,287.00	\$1,287.00	
1	81 - Velvac Power Mirror	\$0.00	\$0.00	
1	84 - Roof Vent (SafeFleet)	\$350.00	\$350.00	
1	88 - Removable diamond floor access plate	\$73.00	\$73.00	
1	95 - Farebox rail/prewire	\$205.00	\$205.00	
1	117 - Hanover Front and Side Destination Signs (LED)	\$6,819.00	\$6,819.00	\$6,819.00
1	126 - Delivery Zone 4	\$903.00	\$903.00	
Non-Published Options				
1	Romeo RIM Rear Bumper w/Hawkeye (standard)	\$0.00	\$0.00	
1	Install Customer Supplied Farebox	\$250.00	\$250.00	
1	Two Way Radio & Antenna (DayWireless)	\$2,850.00	\$2,850.00	
1	Full Body Paint - Grey	\$6,900.00	\$6,900.00	
1	NVTA Bus Wrap	\$3,125.00	\$3,125.00	
1	Ground Plane w/pull wire	\$150.00	\$150.00	
1	GMV AVL & Voice Annunciation	\$24,860.00	\$24,860.00	
1	TSI Video System	\$15,880.00	\$15,880.00	
1	Sportworks APEX 3 Bike Rack	\$5,575.00	\$5,575.00	
NOTE :		Class B - Base Price	\$116,485.00	
PER THE PURCHASING COOPERATIVE, PRICING SUBJECT TO CHANGE DUE TO PPI (PRODUCER PRICE INDEX) ESCALATION AND/OR MANUFACTURER PRICE INCREASES. PLEASE CONTACT YOUR SALES REPRESENTATIVE TO CONFIRM QUOTED PRICING IS STILL		Published Options	\$28,873.00	
		Non-Published Options	\$59,590.00	
		Total	\$204,948.00	\$31,136.00
		Doc Prep Fee	\$85.00	
The Non-Taxable Amount is the ADA Equipment in the Base and Added as Options		Non-Taxable	\$31,136.00	
The Taxable Amount Includes the Mobility Rebate of \$1,000.00 For Ford Chassis		Taxable Amount	\$174,897.00	
Napa*		Tax Total	\$13,554.52	7.750%
		Sub-Total	\$218,587.52	
		CalACT Fee	\$3,074.22	
		DMV E-File Fee:	\$33.00	
		DMV Fee	\$0.00	(Estimated)
		Tire Fee	\$12.25	
		Total	\$221,706.99	
		Number of Units	4	
		Final Total	\$886,827.95	
Purchasing of vehicles requires a CALACT membership, letter of assignment, and payment of procurement fee. If you have any questions, please contact CALACT direct at 916-920-8018				

CLASS B REAR LIFT FORD CHASSIS GAS OR CNG 1 2+2 W.C.



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NOTE: SHOWN WITH MID HI FREEDMAN SEATS
 ALLSTAR E-450 14,500 GVWR
 THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
 A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
 FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
 COMPLETED ORDER WITH ALL OPTIONS SHOWN.
 OPTIONAL EQUIPMENT MAY BE SHOWN.
 THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.
 STORAGE POUCH.

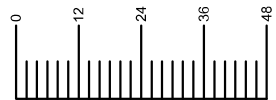
DEALER APPROVAL

APPROVED

Rebecca Schack

CUSTOMER SIGNATURE

SCALE
IN INCHES

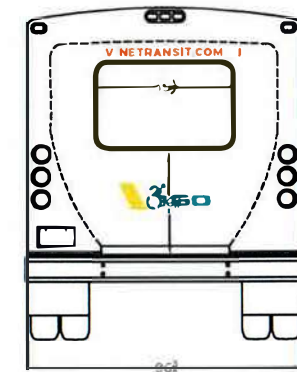
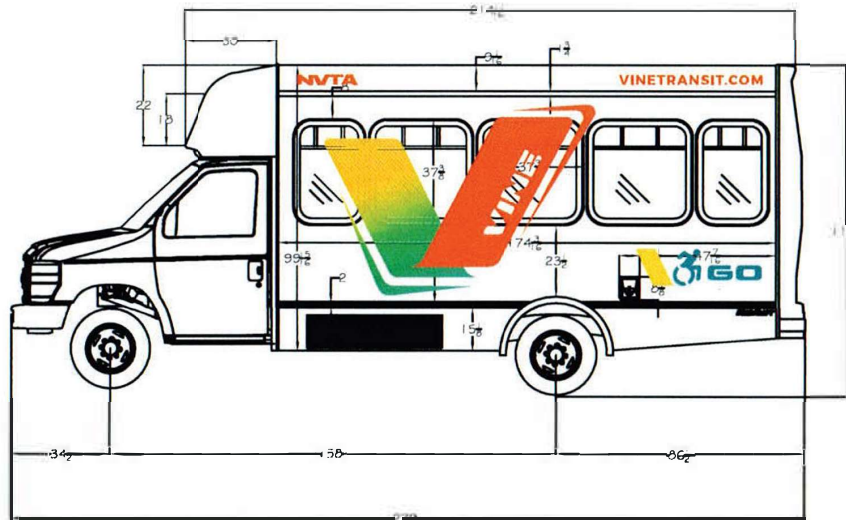
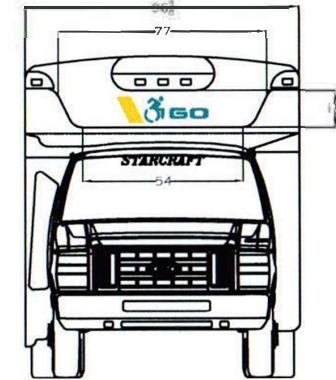
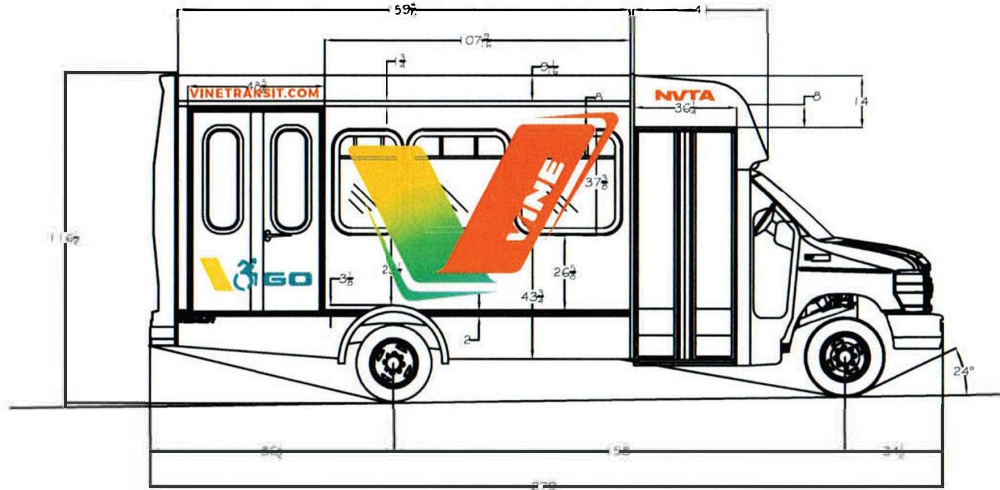


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REV. LET.	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.

TOLERANCE UNLESS OTHERWISE SPECIFIED		STARCRAFT BUS a division of Forest River, Inc.	
WOOD ± 1/8"	OTHER ± 1/16"	DATE: 12/15/20	TITLE: 12/2 WC 158" WB 163 BDY 22' ALLSTAR
± 1°	± 1/2°	NAME: MK	DWG. No. 12 2 WC 158 163-73 USA QRT 360 CALACT

NOTE: ADD 2" FOR ROMEO REAR BUMPER



2011 ALLSTAR
FORD

126609-126612B

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REV	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.



STARCRAFT BUS

TOLERANCE UNLESS OTHERWISE SPECIFIED	DATE: 05/26/11	TITLE
WOOD	DFTSM: TAPS	158" WB 22' ALLSTAR ELEVATIONS
± 1/8"	± 1/16"	SCALE
± 1°	± 1/2°	DWG. No. 158 WB 22FT 2011
APRVD	CHKR	DISK No.
		SHEET 1 OF 2



Quote

700 South Flower Street, Suite 470, Los Angeles, CA 90017
310-728-6997, sales-na@gmv.com

Date January 16, 2026
Quote # 2026 011621
Valid 180 days
Expires July 15, 2026
Account Manager Jeff Hunter
Phone 213-328-5471
Email jhunter@gmv.com

Person Riley Brennan
Client Forest River
Email rbrennan@forestriverinc.com
Phone 574-377-3821
Tax Rate N/A
Project 1-4 Bus - Napa, CA

LN	Note	Item	Qty
		GMV Hub	1
		- VLU, Driver Display, AVAS system	
		Vehicle Network Gateway	1
		- <i>Cradlepoint R1900</i>	
		- <i>Exterior Wideband antenna</i>	
		- <i>Integration with other onboard systems</i>	
		Interior LED Sign	1
		VOIP Communications System (radio supplement)	1
		UTA APC Integration	1
		Farebox Integration	1
		Destination Sign System Integration	1
		DVR Integration for Live Video Streaming	1

Notes:

Pricing is specific to this particular job and will not be binding on any other job.

Annual service fees, cellular data service, and software renewals to be billed directly to end

Project Management fees assume that validation will occur at the manufacturer's site.

All equipment installations to be performed by bus manufacturer personnel, according to GMV procedures.

No sales tax charged. Bus manufacturer to provide resellers certificate.

All equipment is provided with a standard 1 year warranty, GMV Hub has standard 2 year warranty.

Pricing assumes work will be completed in 2026



Quote

FROM: Name: TJ Nass
 Company: Transit Solutions, LLC
 Address: 525 W. New Castle St.
 City, State, ZIP: Zelenople, PA 16063
 Phone: 626-327-3537
 Email: tj.nass@tsivideo.com

Quote #: FR-NAPA-00012726
 Date: January 28, 2026
 Expiration Date: Dec 31, 2026

TO: Attention Name: Riley Brennan
 Company Name: Forest River Bus & Van
 Address:
 City, State, ZIP:
 Phone: 574-642-1673
 Email: rbrennan@forestriverinc.com

QUOTE BY	DESCRIPTION OF JOB	SHIPPING METHOD	SHIPPING TERMS	PAYMENT TERMS
TJ Nass	Quote for TSI Video Surveillance Hardware Kit on (4) Cutaway vehicles, end user Napa Vine (Note: Wireless communications via Napa provided cellular routers.) See additional notes at the bottom of this quote.	Ground	FOB Origin	Net 30 Days
VEHICLE COMPONENTS (Paratransit - Napa provided cellular routers)				
TSI PART NUMBER	DESCRIPTION	QTY/BUS	KIT	
NEX-NVR-V	TSI Nexus-HVR Hybrid Video Recorder	1		
ENC-NVR	TSI Nexus-NVR Cover	1		
SSD-NEX-4TB	TSI Nexus-HVR 4TB SSD (with failover capability)	1		
NEX-PWR-DIS-005	TSI Nexus NVR Power Distribution Harness	1		
TSIP-27-FHD 2.8	TSI 3 Megapixel Slim Line IR Wedge IP Camera - With Microphone	3		
BRK-UNIV-MNT	TSI Universal Front Camera Mount	1		
TSIP-28-FHD 3.6	TSI 3 Megapixel Slim Line IR Wedge IP Camera - External Side Views - 3.6mm	2		
ACC-00005-V1	TSI Event Button.	1		
ACC-03-RJ45	TSI Garmin GPS Receiver.	1		
ACC-00002	TSI LED Status Display For Nexus-HVR	1		
CBL-EVENT-25	TSI 25' Event Button Cable	1		
CBL-NET-5	TSI CAT5e 5' Ethernet Patch Cable With Secure Lock Mechanism (DVR to AP)	1		
CBL-NET-15	TSI CAT5e 15' Ethernet Patch Cable With Secure Lock Mechanism	2		
CBL-NET-20	TSI CAT5e 20' Ethernet Patch Cable With Secure Lock Mechanism	2		
CBL-NET-25	TSI CAT5e 25' Ethernet Patch Cable With Secure Lock Mechanism	2		
CBL-NET-30	TSI CAT5e 30' Ethernet Patch Cable With Secure Lock Mechanism	1		

NOTES
1. Base Warranty - 3 Years Gold Level.
2. Shipping not included.
3. Sales tax not included. If not tax exempt, sales tax will be added to invoice.
4. Wireless communications via the Napa provided cellular router.
5. Forest River assumes responsibility for installation of all equipment provided in quote.