

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

Wednesday, March 18, 2026
1:00 PM

JoAnn Busenbark Board Room

NVTA Board of Directors - Tax Agency (NVTA-TA)

All materials relating to an agenda item for an open session of a regular meeting of the NVTA-Tax Agency Board of Directors are posted on the NVTA website at: <https://nctpa.legistar.com/Calendar.aspx>

This meeting will be conducted as an in-person meeting at the location noted above. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item.

The public may participate telephonically or electronically via the methods below:

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android: go to <https://zoom.us/join> and enter meeting ID 864 1754 4351
- 2) To join the Zoom meeting by phone: dial 1-669-900-6833, enter meeting ID: 864 1754 4351 If asked for the participant ID or code, press #.
- 3) Watch live on YouTube: <https://www.youtube.com/channel/UCrjLcW9uRmA0EE6w-eKZyw?app=desktop>

The agenda will be posted 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the NVTA-TA Board of Directors, 625 Burnell Street, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for NVTA holidays. Should the office be closed or staff is working remotely due to a declared emergency, you may email info@nvta.ca.gov to request a copy of the agenda.

Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the NVTa office at 625 Burnell Street, Napa, CA 94559 and will be made available to the public on the NVTa website at nvta.ca.gov. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may comment on matters within the subject matter of the Board's jurisdiction, that are not on the meeting agenda during the general Public Comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov by 10:00 a.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 10 a.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a Zoom meeting, click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Information on obtaining the agenda in an alternate format is noted below:

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Laura Sanderlin, NVTa-TA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

Acceso y el Titulo VI: La NVTa puede proveer asistencia/facilitar la comunicaci3n a las personas discapacitadas y los individuos con conocimiento limitado del ingl3s quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al n3mero (707) 259-8633. Requerimos que solicite asistencia con tres d3as h3biles de anticipaci3n para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTa ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTa-TA Board. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8633. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of the Agenda
5. Public Comment
6. Chairperson's and Board Members' Update
7. Executive Director's Update

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8. PRESENTATIONS

- 8.1 **Project Overview from the City of St. Helena on Measure T/Measure U Projects (Mario Traverso)**

Estimated Time: 1:10 p.m.

- 8.2 **Project Overview from the City of Calistoga on Measure T/Measure U Projects (David Fradelizio)**

Estimated Time: 1:20 p.m.

- 8.3 **Project Overview from the Town of Yountville on Measure T/Measure U Projects (Rosalba Ramirez)**

Estimated Time: 1:30 p.m.

9. CONSENT AGENDA ITEMS

**9.1 Meeting Minutes of February 18, 2026 (Laura Sanderlin)
(Pages 7-9)**

Recommendation: Board action will approve the meeting minutes of February 18, 2026.

Estimated Time: 1:40 p.m.

Attachments: [Draft Minutes](#)

**9.2 Independent Taxpayer Oversight Committee (ITOC) Member
Appointment (Laura Sanderlin) (Pages 10-11)**

Recommendation: That the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Board approve the appointment of Robert Peterson to serve as the Licensed Civil Engineer representative on the Independent Taxpayer Oversight Committee (ITOC) for a four (4) year term.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

**9.3 July-September Quarter 3 Calendar Year 2025, Measure U
Quarter 1 Fiscal Year 2026 Analysis and Financial Update
(Antonio Onorato) (Pages 12-27)**

Recommendation: That the NVTA-TA Board of Directors receive the most recent Measure U analysis and financial update.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

9.4 Annual Financial Statement with Independent Auditor's Report for the Years Ending June 30, 2025 and 2024 and Compliance and Performance Audit Report for the Cities of American Canyon and Calistoga (Antonio Onorato) (Pages 28-63)

Recommendation: That the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Board accept and File the Annual Financial Statement with Independent Auditor's Report for the Years Ending June 30, 2025 and 2024, the Management Letter to the Board of Directors from the auditors and the Compliance and Performance Audit Report for the Cities of American Canyon and Calistoga.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

9.5 Measure U - County of Napa Updated Five-year Project List (Addrell Coleman) (Pages 64-70)

Recommendation: That the Napa Valley Transportation Authority - Tax Agency Board of Directors approve the updated County of Napa Five-Year Measure U Project List.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

9.6 Measure U - City of American Canyon Updated Five-year Project List (Addrell Coleman) (Pages 71-78)

Recommendation: That the Napa Valley Transportation Authority - Tax Agency (NVTA-TA) approve the updated City of American Canyon Five-Year Measure U Project List.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

**9.7 Measure T - Maintenance of Effort (MOE) Certification Fiscal
Year (FY) 2024-2025 (Addrell Coleman) (Pages 79-105)**

Recommendation: That the Napa Valley Transportation Authority - Tax Agency (NVTA-TA) Board review and approve the jurisdictions' Measure T Maintenance of Effort Certification for FY 2024-25.

Estimated Time: 1:40 p.m.

Attachments: [Staff Report](#)

10. REGULAR AGENDA ITEMS

11. FUTURE AGENDA ITEMS

12. ADJOURNMENT

12.1 The next Regular Meeting is April 15th.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA Offices, 625 Burnell Street, Napa, CA by 5:00pm on Friday, March 13th.

Laura Sanderlin (e-sign)

Laura Sanderlin, NVTA-TA Board Secretary